



P&C Association Principal Report

A welcoming school leading in excellence, innovation and opportunity

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17/1406

P&C ASSOCIATION MEETING

Business Arising:

New Business:

1. School Activities since last P&C Meeting:

- NAPLAN
- 11 Outdoor Recreation Camp
- 11 Hospitality Work Placements
- 11 & 12 Assessment Period
- 11 & 12 Report Interviews
- 11 & 12 Parent Teacher Evening
- 11 & 12 ROSE Awards
- 7-10 Wellbeing Days
- HSC Seminar Day, Singleton
- Premier's Debating
- Zone Cross Country
- Zone Athletics
- Immunisation Day
- 6 STEAM Workshops
- 6 GATS Challenge Day
- Career Expo
- Soccer Gala Day
- Knights Knockout
- Red Nose Day Fundraiser
- Green Day Sponsorship
- Artibald Exhibition
- In Concert, Sydney
- ICAS Science
- Captains Day Parliament and Government House
- MUNA Assembly
- Jewish Museum Excursion

2. Staff Training:

- Executive Development Meeting on SCOUT
- Head Teacher Network Meetings
- Quality Teaching Rounds
- Walk Through Observations
- Innovation Project: Writing
- Innovate 5 Project
- TPL on School Focus Areas: Visual Literacy, Deadly Skills, 7 Steps for Writing, Mini COGE, HSC Mathematics Syllabus Workshop, Engaging Boys in Writing
- Extended School Development Day: Mindfulness, The HSC HUB on-line learning tool, Growth Mindset Innovation Project, Individual Learning and Enrichment (iLE) Pretesting and workshops

3. **Canteen Employee:** The position has been filled by Sjanie Griffiths for the full day on Wednesday, and Summer Hughes the daily 3 hour position. Summer undertook training and started in the role but has since decided to accept another position. It has now been accepted by Leanne Ryan.
4. **Proposed Date for Change School Development Day (from 17 July to 25 July):** We have booked Professor Yong Zhao to present a combined session to teachers from Lambton High, Newcastle High schools and leaders from schools in the Hunter Region. There was no feedback from staff or parents and this change will go ahead.

This means, 17 July 2017 would be a normal school day and 25 July a pupil-free day.

Arrangements for students on 17 July 2017 would be:

- School will operate as normal.
- Newcastle Buses will operate as normal.
- Hunter Valley Buses will operate as normal.
- Busways will operate as normal.

Tuesday 25 July would be a pupil-free day, the school will organise some casual teachers and provide minimal supervision to students who are required to attend due to supervision issues at home. No timetabled classes would be held on this day.

5. **Executive Entitlement:** The executive structure of secondary schools is based on student enrolments. At Lambton, our Executive will increase from 11 to 12 positions in 2018.

We have 8 substantive curriculum head teachers (English, Mathematics, Science, HSIE, PDHPE, CAPA, Information Technology, TAS). This means we can make the position a Support Head Teacher position (e.g. Teaching & Learning, Administration, Welfare). The position will be determined after consultation with the community.

6. **LMBR Payments & Reimbursements:** We have moved across to the new finance system. This means no cheques are written by the school and funds are held centrally in state. Parents are encouraged to use the Parent Online Payment (POP) system that is found on the school website.

<http://lambtonhighschool.com.au/make-online-payments/>

7. **Xerox:** We have set up a 5-year lease arrangement and have installed new printers and photocopiers across the school. This was the most cost effective way of replacing the old equipment.
8. **Privacy Laws & Information:** Our school holds information about our students. Some of this information is highly sensitive.

The way this information is collected, used, disclosed and secured by our school is subject to NSW legislation including the [Privacy and Personal Information Protection Act 1998](#), [Health Records and Information Protection Act 2002](#) and the [Children and Young Persons \(Care and Protection\) Act 1998](#).

These laws limit the circumstances in which your child's information can be disclosed to other parents. They also limit the circumstances in which you can be provided with information about action the school has taken in relation to other people's children.